


SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED			
OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	Director of Personnel 5E56 HQS		
2			
3			
4			
5			
6			
ACTION		DIRECT REPLY	PREPARE REPLY
APPROVAL		DISPATCH	RECOMMENDATION
COMMENT		FILE	RETURN
CONCURRENCE		INFORMATION	SIGNATURE
Remarks: <p>Harry:</p> <p>The scheme on all of the new lights is that at 11:45 they will bring the lights up to half density and at 11:50 they will move to full density.</p> <p>The Director buzzed and said that everything he had received looked fine.</p> <div style="text-align: right;">  John W. Coffey </div>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
Deputy Director for Support 7D26 HQS			9/15/72
UNCLASSIFIED		CONFIDENTIAL	SECRET

FORM NO. 237 Use previous editions

(40)

DD/S:JWC:maq

Distribution:

Orig - D/Pers w/ccy DD/S 72-3590 w/atts - *By hand*

1 - DD/S Subject w/ccy DD/S 72-3590 w/atts

1 - DD/S Chrono w/ccy DD/S 72-3590

DD/S 72-3590: Memo dtd 15 Sept 72 for DCI fr John W. Coffey re 25th Anniversary Ceremony

STATINTL

STAT

Approved For Release 2003/05/05 : CIA-RDP84-00780R004800070014-0

11:30 a.m.
15 September 1972

Mr. Coffey:


Mr. Helms buzzed and said
that the material you sent to him on
the Awards Ceremony is fine.

Miriam

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MEMORANDUM FOR: General Walters
Approved For Release 2003/05/05 : CIA-RDP84-00780R004800070014-0

Mr. Wattles will come
by at about 11:50 a.m.


John W. Coffey

15 SEP 1972
(DATE)

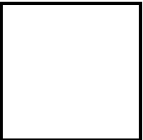
FORM NO. 101 REPLACES FORM 10-101
1 AUG 54 WHICH MAY BE USED.

(47)

STAT

MEMORANDUM FOR: Mr. Colby

Perhaps you would let Bob
Wattles accompany you as well as General Walters.


John W. Coffey

15 SEP 1972
(DATE)

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FORM NO. 101 REPLACES FORM 10-101
1 AUG 54 WHICH MAY BE USED.

(47)

STAT

DD/S 72-3590

15 SEP 1972

MEMORANDUM FOR: Director of Central Intelligence

Mr. Helms:

Herewith some notes concerning the 18 September ceremony.

General

- a. The auditorium seating will not be specified except for the 25-year awardee group which will be placed in the front of all three sections.
- b. Usherettes will ensure that the 25-year awardees are seated in the front area. They will also work actively to be sure that all seats are filled. Against the possibility of vacancies due to last minute illness, absence, etc., a number of extra tickets have been issued.
- c. The Director of Personnel will brief the audience prior to your arrival.
- d. The extra lights which have been installed to facilitate color filming are as before quite bright, especially those mounted on each side of the auditorium. We again suggest you avoid looking at them. We also suggest that Dr. Kissinger be similarly counseled.
- e. [] who will lead The National Anthem will move to the stage as you go to your place. She and the organist will begin on their own mutual cues. The audience and those on the stage who will be standing as you enter will remain standing throughout The National Anthem.

STAT

f. Stage seating charts and sample programs for each contingency are attached.

Plan A - Dr. Kissinger Present

a. You would accompany Dr. Kissinger into the auditorium proceeding to the center - vacant - chairs for The National Anthem.

b. You would then move to the lectern for preliminary remarks and introduction of Dr. Kissinger. Some suggested remarks are attached.

c. Following Dr. Kissinger's talk you would thank him and close the ceremony.

d. The audience will stand fast as you and Dr. Kissinger leave the auditorium.

Plan B - Dr. Kissinger Not Present

a. I would hope to escort you to the auditorium, General Walters having been accompanied by Bob Wattles. Following The National Anthem Harry Fisher who will already be at the lectern will offer preliminary comments and introduce you.

b. At the end of your talk please invite the 25-year awardees to come up on the stage to be greeted by you. No certificates will be passed but we will attempt to control the spacing so that the photographers can snap an individual picture as you shake hands. We suggest that you move to your left to the side of the lectern for this purpose. Awardees will be instructed to move off stage in front of the lectern.

c. Harry Fisher will briefly close out the ceremony unless you choose to do so yourself.

(signed) John W. Coffey

John W. Coffey
Deputy Director
for Support

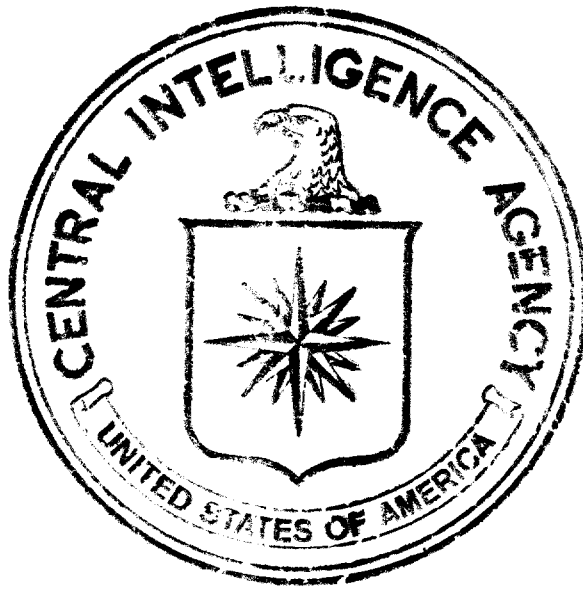
cc: DDCI
ExDir-Compt
D/Pers

DD/S:JWC:llc (15 September 1972)

Distribution:

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TWENTY-FIFTH ANNIVERSARY



1947-1972

CENTRAL INTELLIGENCE AGENCY

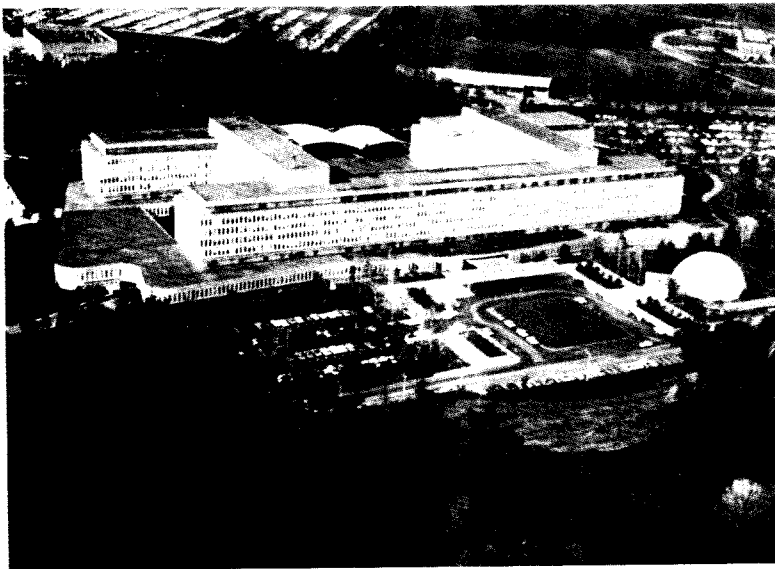
Twenty-Fifth Anniversary



18 September 1972

12 Noon

Headquarters Auditorium



*"And ye shall know the truth and the
truth shall make you free"*

. John VIII-XXXII

PROGRAM

The National Anthem ASSEMBLY
STAT *Leader*
 Accompan

Opening Remarks MR. HARRY B. FISHER
 Director of Personnel

Address MR. RICHARD HELMS
 Director of Central Intelligence

Floral Arrangements FOUR SEASONS GARDEN CLUB



The Honorable Richard Helms
30 June 1966 - Present

Rear Admiral Roscoe Henry Hillenkoetter, USN
1 May 1947 - 7 October 1950

General Walter Bedell Smith, USA
7 October 1950 - 9 February 1953

The Honorable Allen Welsh Dulles
26 February 1953 - 29 November 1961
(Acting DCI from 9 - 26 February 1953)

The Honorable John Alex McCone
29 November 1961 - 28 April 1965

Vice Admiral William Francis Raborn, Jr., USN (Retired)
28 April 1965 - 30 June 1966



Lieutenant General Vernon Anthony Walters, USA
2 May 1972 - Present

Brigadier General Edwin Kennedy Wright, USA
20 January 1947 - 9 March 1949

The Honorable William Harding Jackson
7 October 1950 - 3 August 1951

The Honorable Allen Welsh Dulles
23 August 1951 - 26 February 1953

General Charles Pearre Cabell, USAF
23 April 1953 - 31 January 1962

Lieutenant General Marshall Sylvester Carter, USA
3 April 1962 - 28 April 1965

The Honorable Richard Helms
28 April 1965 - 30 June 1966

Vice Admiral Rufus Lackland Taylor, USN
13 October 1966 - 31 January 1969

Lieutenant General Robert Everton Cushman, Jr., USMC
7 May 1969 - 31 December 1971

A BRIEF HISTORY

On 18 September 1947, 25 years ago, the National Security Act established the National Security Council and under it the Director of Central Intelligence and the Central Intelligence Agency. By law the Director heads the Agency and by Presidential directive he also serves as the President's chief adviser on foreign intelligence matters.

United States intelligence operations have been conducted since the War for American Independence when General George Washington carried on strategic intelligence activities by virtue of his power as Commander-in-Chief. CIA was established to coordinate the foreign intelligence activities of all U.S. agencies and to correlate, evaluate and disseminate the product for the guidance of U.S. policy makers. The 1947 law also provided that CIA was to perform services of common concern for the intelligence community and other functions as the National Security Council directs.

Over these 25 years CIA has earned the confidence of the President, the support of Congress and the respect of the intelligence community. It developed a highly professional staff to cope with the demands of the Cold War and conventional intelligence methods were augmented by creating and applying advanced technology. Employing these new techniques, CIA has provided the President with informed appreciations of conditions in communist areas, clarified the realities of the arms race and assessed events and trends in critical areas around the world.

On the threshold of its second quarter century, the Agency faces new challenges. Among the most significant of these are support of the strategic arms limitation effort, participation in the international war on the illicit narcotics traffic and leadership in implementing the President's instructions of November 1971 that the foreign intelligence activities of the U.S. Government be fully coordinated.

PRESIDENTIAL COMMENTS

President Truman, in a note for display along with his portrait at CIA Headquarters, wrote on 9 June 1964:

To the Central Intelligence Agency, a necessity to the President of the United States, from one who knows.

President Eisenhower, speaking at the laying of the cornerstone of CIA's new Headquarters Building at Langley, Virginia, on 3 November 1959, said:

Upon the quality of your work depends in large measure the success of our effort to further the Nation's position in the international scene.

President Kennedy, addressing the personnel of CIA at its Headquarters on 28 November 1961, emphasized:

Your successes are unheralded—your failures are trumpeted. . . . But I am sure you realize how important is your work, how essential it is—and . . . in the long sweep of history, how significant your efforts will be judged.

President Johnson stated at the swearing in of a new Director and Deputy Director at the White House on 28 April 1965:

The purpose of this [Central Intelligence Agency] effort, like the purpose of all that we do, is to strive for an orderly, just, and peaceful world. In this effort more than in many others a high order of selflessness, of dedication, of devotion, is asked of men and women. The compensation of them comes not in fame, certainly not in rewards of salary, but in the reward of the sure knowledge that they have made a contribution to freedom's cause.

President Nixon, on the occasion of his visit to Headquarters on 7 March 1969, remarked:

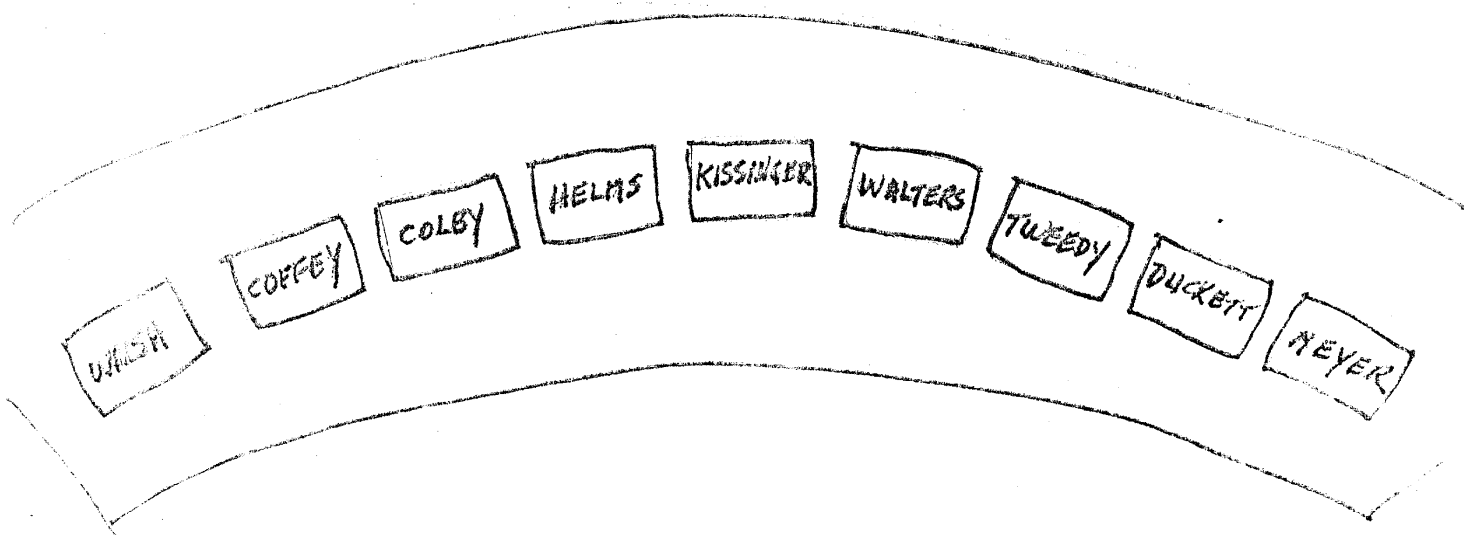
I know how vitally important the work of this organization is. . . . And in a sense, then, I look upon this organization as . . . one of the great instruments of our Government for the preservation of peace, for the avoidance of war, and for the development of a society in which this kind of activity would not be as necessary, if necessary at all.

I know too, that there will be no Purple Hearts, there will be no medals, there will be no recognition of those who have served far beyond the call of duty because by definition where the CIA is concerned your successes must never be publicized and your failures will always be publicized. . . .

I know. And I appreciate what you do.

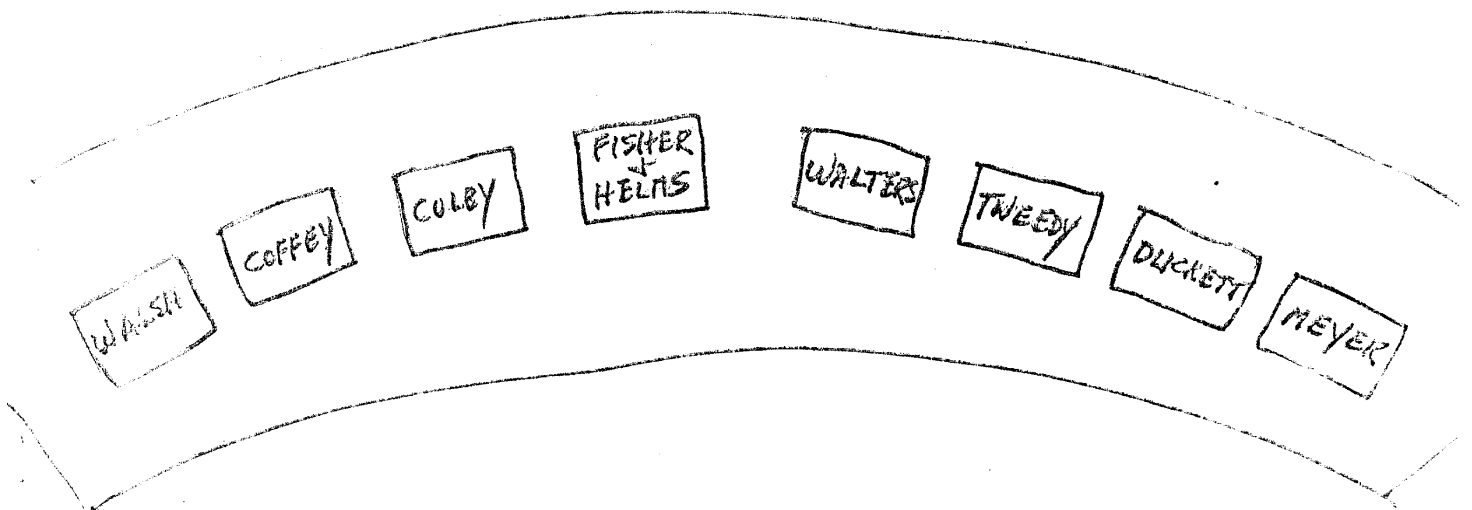
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PLAN A



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PLAN B



DIRECTOR'S REMARKS

Ladies and Gentlemen,

This Ceremony will be somewhat different from those in earlier years because today is a very special anniversary - our Twenty-Fifth as an Agency. It seems appropriate that we should have in attendance for this occasion representatives of all Agency age and length of service groups. You include the Career Trainee Class which started in July, some employees who have completed their three-year career provisional stint and are now full-fledged career employees and groups who have completed 10, 15 and 20 years of service. Finally and most importantly we are pleased to have seated in the front of the auditorium Agency employees who have been here throughout the 25 years since 18 September 1947 when the Agency officially came into being. In all some 400 active duty employees have

served these 25 years. Many of course are assigned elsewhere but today we have about 270 present in the auditorium. To them particularly, to all longevity award winners, to all in the auditorium and to all members of the Agency I extend my congratulations and appreciation.

We will not today ask any of the longevity award recipients to come forward. Instead, the appropriate certificates will be presented personally in subsequent ceremonies.

To help us celebrate this Twenty-Fifth anniversary we are fortunate indeed to have as our guest Dr. Henry A. Kissinger, Assistant to the President for National Security Affairs. Ladies and Gentlemen, it gives me great pleasure to introduce to you Dr. Henry A. Kissinger.

Director's Remarks

Ladies and Gentlemen,

This Annual Awards Ceremony will be somewhat different from those in earlier years because today ^{is} ~~we celebrate~~ a very special anniversary - our ^{TWENTY-FIFTH} ~~25th~~ as an Agency. It seems appropriate that we should have ^{IN ATTENDANCE} ~~present~~ for this ^{occasion} ~~birthday celebration~~ representatives of all Agency age and length of service groups, ^{you include} ~~from~~ the Career Trainee class which ^{- some employees} started in July, to individuals who have completed their three-year career provisional stint and are now full-fledged career employees, ^{and} ~~to~~ groups who have completed 10, 15 and 20 years service. Finally and most importantly ^{we are pleased to have seated in the front of the auditorium} ~~the largest group today~~ comprises Agency employees who have been here throughout the 25 years since 18 September 1947 when the Agency officially came into being. In all ~~there are~~ some 400 active duty employees ~~who~~ have served these 25 years. Many of course are assigned elsewhere but today we have about 270 ~~who are~~ present in the auditorium. To them particularly, to all longevity award winners, to all in the auditorium and to all members of the Agency I extend my congratulations and appreciation.

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ILLEGIB



ILLEGIB

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